



**Department of Corrections**  
**ADMINISTRATIVE BULLETIN**

**Subject: MAINTENANCE OF  
TRAINING CERTIFICATES FOR  
PENAL CODE SECTION 832**

**Number:**

**96/11**

**Date Issued:**

**May 21, 1996**

**Cancelled Effective:**

The purpose of this Administrative Bulletin (AB) is to announce a change regarding the maintenance of Penal Code (PC) Section 832 training certificates.

Pursuant to PC Section 832 (a), every person described in this chapter as a peace officer shall satisfactorily complete an introductory course of training prescribed by the Commission on Peace Officer Standards and Training. Subdivision (b)(1) further states that every peace officer described in this chapter, prior to exercising the powers of a peace officer, shall have satisfactorily completed the course of training described in Subdivision (a). Additionally, the Department Operations Manual (DOM), Section 32010.19.2, states that every entry-level peace officer shall complete training required by PC Section 832 prior to exercising peace officer powers. Non entry-level peace officers shall be given 90 days within which to complete the basic weapons qualifications course outlined in the appropriate academy.

Effective immediately, once a peace officer employee satisfactorily completes PC Section 832 training, staff at Correctional Training Center (CTC) will send a copy of the employee's PC Section 832 certificates to the Personnel Office for inclusion in the employee's personnel file (institution/headquarters) and to the In-Service Training Office for inclusion in the employee's training file. In the case of Correctional Officer (CO) cadets, CTC staff have access to the personnel file and will file copies of the certificates prior to the file being sent to the institution. At the time CTC sends the institutions the CO's training information, they will send copies of the PC Section 832 certificates for inclusion in the individual's training file. The CTC will not maintain copies of the certificates.

Please inform all persons concerned of the contents of this AB which shall remain in effect until incorporated into the DOM, Section 32010.19.2. For further information regarding CO PC Section 832 certificates contact Lt. Spencer at CTC. For information regarding PC Section 832 certificates for all other classes contact Lt. V. Worsham at CTC. The telephone number for CTC is (209) 333-6970 or CALNET 431-6970.

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